

**Boston Teachers Union  
Paraprofessional Health and Welfare Fund**

**Application for Funeral Expense Benefit**

I hereby apply for reimbursement from the Boston Teachers Union  
Paraprofessional Health and Welfare Fund of up to \$1,000 for funeral expenses I incurred  
in connection with the death of

\_\_\_\_\_ on \_\_\_\_\_  
(Name of Covered Paraprofessional) (Date of Death)

**(ATTACH COPY OF DEATH CERTIFICATE)**

Name of applicant: \_\_\_\_\_

Address of applicant: \_\_\_\_\_  
\_\_\_\_\_

Social Security Number of Applicant: \_\_\_\_\_

Relationship to deceased Covered Paraprofessional: \_\_\_\_\_

Amount of funeral expense \$ \_\_\_\_\_  
**(ATTACH COPIES OF PAID RECEIPTED BILLS)**

Date: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

**FUND OFFICE USE ONLY**

Amount paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Check No.: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Fund Administrator

**Boston Teachers Union**  
**Paraprofessional Health and Welfare Fund**  
**180 Mt. Vernon Street**  
**Boston, MA 02125**  
**(617) 288-5883**

Eugene M. McGlynn  
Fund Administrator

I am writing to inform you of the Paraprofessional Health and Welfare Fund Funeral Expense Benefit described below. Since you are listed as the beneficiary of a Covered Paraprofessional who has recently passed away, you may be eligible to make application for the benefit.

In the event that funeral expenses are incurred as a result of the death of a person who is a Covered Paraprofessional at the time of his/her death, the Fund will pay a funeral expense benefit equal to the amount of such expense, but not exceeding one-thousand dollars (\$1,000.00).

The Fund will make payment of this funeral expense benefit to the estate of the Covered Paraprofessional or to a person equitably entitled thereto, in the opinion of the Trustees, upon satisfactory proof of payment of such expense.

I have enclosed an application for your use. If you wish to apply for the benefit, please complete the application and return it with a copy of the death certificate and receipt of bills. Please feel free to call if you have any questions.

Sincerely,

Eugene M. McGlynn  
Fund Administrator