

PART 1 INSTRUCTIONS FOR THE EMPLOYEE

1. Complete Part 1 of this form by answering all questions. (Please Print.)
2. Sign Part 1 of the form where indicated.
3. Take the form to your provider. The form will be completed by your Provider and sent to the Fund Office.

PARTS 2 AND 3 INSTRUCTIONS FOR THE PROVIDER

1. Complete Part 2 of this form by answering all questions. (Please Print.)
2. Upon completion of treatment, sign the original of the form (at bottom).
3. After the form is completed by your office, send the itemized form to the Fund Office for processing.

RETAIN THE LAST COPY AND SEND THE REMAINING COPIES TO THE ADDRESS SHOWN ON THE FRONT OF THE FORM AT THE TOP. IF THE PATIENT IS ELIGIBLE, BENEFITS WILL BE PAID ACCORDING TO THE PLAN'S SCHEDULE OF ALLOWANCES AND LIMITATIONS.

FAILURE TO COMPLETE THIS FORM, MAY CAUSE A DELAY IN PROCESSING THE CLAIM.

FOR ADDITIONAL INFORMATION OR ASSISTANCE, PLEASE CALL 402-491-3751.